

Download Instructions

Adobe Acrobat's display in a Web Browser

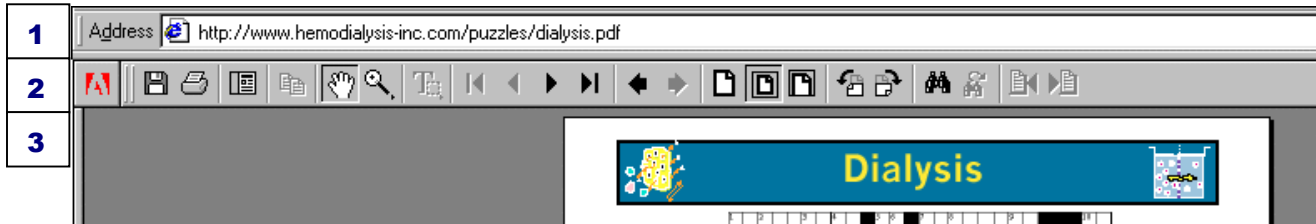


Figure 1 – Adobe Acrobat 4.06 tool bar

Figure 1 displays the top portion of Adobe Acrobat Reader when a “PDF” file is opened inside a web browser. The display, from top to bottom is:

- 1 The Address field, displaying the URL or internet address. The file name is: “dialysis.pdf.” Adobe Acrobat uses “Portable Document Format” file encoding; saving files with the extension “PDF.” Without this PDF extension neither a Windows™ nor a Macintosh™ computer can open these files automatically.
- 2 The Icon or Tool bar
- 3 Main document window.

The Icons on the Tool bar

- 1  This icon transports the user to the Adobe web site.

Figure 2 – Adobe web site icon

- 2  This icon saves the active file.

Figure 3 – Adobe save icon


- 3  This icon prints the active file.

Figure 4 – Adobe print icon

Either Save Or Print The File

Click on the “save” or “print” icon to keep a permanent record of the opened Adobe PDF file. Unless you print or save the open file, when the file is closed it will either be erased or be located in a temporary file directory which is hard to impossible to find.





Hypertext and Hypertext Links or Hyperlinks

The term hypertext was first used in 1965. Hypertext is text linked to other text, topics, or graphics by use of computer programming. The mouse cursor is placed over text or graphics which are clickable. These clickable areas of the document are the hyperlinks. Clicking the

hyperlink with a mouse button activates the hyperlink. This allows the reader to navigate by word, graphic, phrase, or expressed idea.

Many of the very useful and excellent Adobe Reader PDF files from the Centers of Disease Control and Prevention (CDC) are filled with *invisible* hyperlinks. Knowing how to identify invisible hyperlinks will aid you in searching. Special text formatting must be applied to hyperlinks to make them visible. Most hypertext links can be identified by placing a mouse cursor over the hyperlink and noting some change in the text or the mouse cursor or the appearance of a tool-tip. A tool-tip is a small yellow box containing text which appears next to a hyperlink when a mouse cursor is poised for a second or two over the hyperlink.

How to Identify a Hyperlink

In Adobe Acrobat, the usual mouse cursor looks like a hand . If that mouse cursor is placed over hyperlinked text, the hand cursor will change from that hand shape to a hand with the index finger pointing upwards . If the mouse cursor is an arrow or other form of cursor, it usually changes to another shape such as a black arrow  or an I-beam  cursor.

Some hyperlinks will reveal themselves only by becoming highlighted in some way when the mouse cursor is over that hyperlink, such as a dotted rectangular frame around the hyperlink.

Invisible Hyperlinks

Most hyperlinks contain no character formatting and can only be identified by the changes described above.

How to download a file from a web site

- 1** Place the mouse cursor over a hyperlinked file.
- 2** The bottom of the screen may contain a “status bar” which may disclose the name of the file associated with that hyperlink.
- 3** Click the **Left** mouse button to *open* that file. If your mouse has only one button, it functions as a left mouse button.



Figure 5 – Left mouse button in blue

- 4** Click the **Right** mouse button to *download* that file.



Figure 6 – Right mouse button in blue